



**Department
of Labor**

Consolidated Funding Application

**Workforce Development
Request for Proposals**

Special Populations Training Program

Programs

The New York State Department of Labor (NYSDOL) is making four programs available in Round 6 of the Consolidated Funding Application (CFA):

Existing Employee Training Program (EET)

New Hire Training Program (NHT)

Unemployed Worker Training Program (UWT)

Special Populations Training Program (SPT)

Funding

Up to **\$5M** has been allocated to fund the four programs

\$100,000 is the maximum amount an applicant can be awarded

Applicants may apply for funding under one, two, three or all four of the NYSDOL programs



Special Populations Training (SPT) Program

Provides **unemployed dislocated workers in special populations** with occupational skills training necessary to qualify for full-time or part-time employment

At least 80% of the trainees must belong to one or more special population(s)

Special Populations

Special populations include the following individuals:

Veterans

Native Americans

Foster care youth

Homeless individuals

Displaced homemakers

Individuals with Disabilities

TANF recipients

SNAP recipients

Older individuals

English language learners

Migrant and seasonal farmworkers

Single parents (including single pregnant women)

Long term unemployed
(unemployed for 20+ weeks)

Special Populations

Special populations include the individuals that experience:

Low income

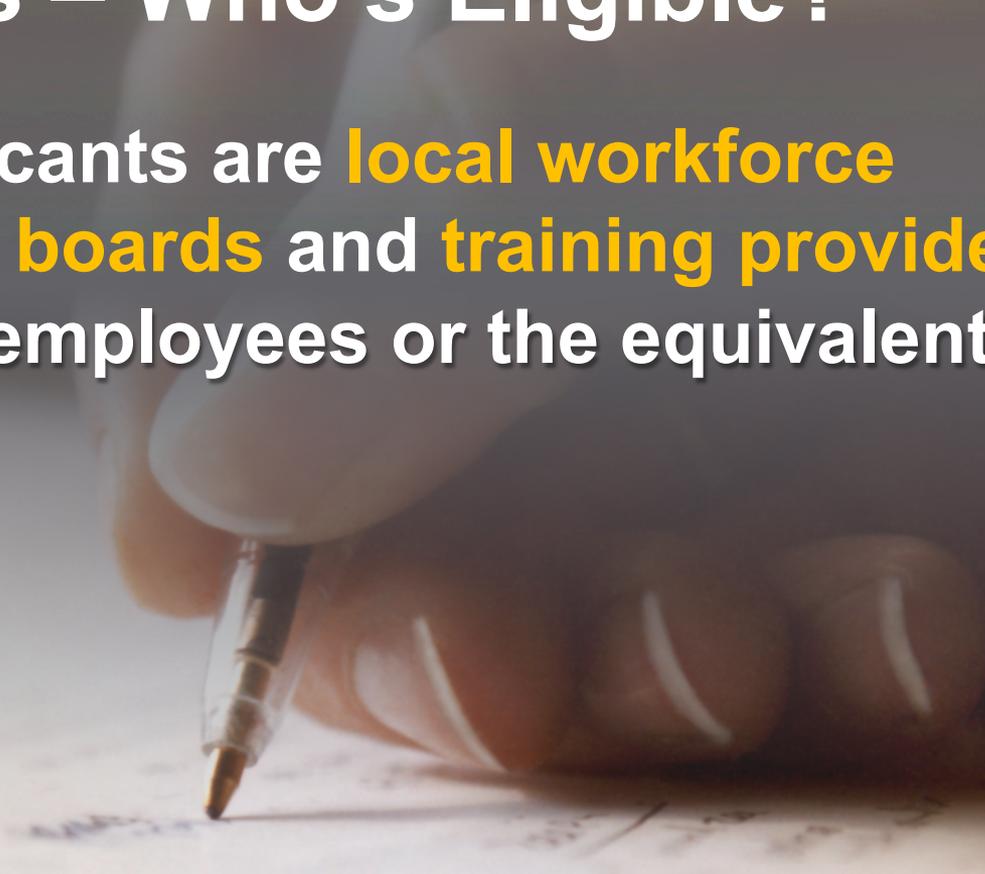
Low literacy

Justice system

Cultural Barriers

Applicants – Who's Eligible?

Eligible applicants are **local workforce development boards** and **training providers**, with two or more employees or the equivalent of two employees.

A close-up photograph of a hand holding a pen, writing on a document. The background is blurred, showing a desk and some papers.

Trainees – Who's Eligible?

Eligible trainees are **unemployed dislocated workers in special populations**



Allowable Training



Occupational skills training courses

Career pathways and **employability skills** development

Job placement/retention services
(must be in conjunction with occupational skills training courses)

Businesses must commit to interview and consider hiring trainees

Allowable Costs

Providing occupational skills training course(s)

Books & training materials

Training software

Credentialing exam fees

Supportive services

Application Scoring

Program Design – 60 points

Business/Industry Demand – Description of the need for the training.

Target Population/Target Geography – Justification of the need based on poverty, unemployment, literacy and education levels of the county in which the project is located, and the special population(s) the applicant intends to serve.

Organizational Capacity/Experience – Applicant's recruitment of dislocated workers in the past and capacity to serve the special population(s).

Application Scoring

Program Design – (continued)

Occupational Skills Training Course/Career Pathway Awareness –

Occupational skills to be acquired, credentials attained, and career pathway development.

Job Placement and Retention – Strategies the applicant will use to retain trainees in training and place them in employment upon completion of training.

Application Scoring

Program Design – (continued)

Partnerships for Program Delivery – Applicant's alignment with WIOA Regional Plans and/or partnership with one or more Career Center Partners.

Leveraged Funding – In-kind or matching funds.

Outcomes – Employment/retention, wages, credentials earned.

Application Scoring

Cost – 20 Points

How the **cost per person** compares to other applications submitted under the same NYSDOL program.

The **SPT** program is utilizing a new “**normalization**” method for Round 6:

Applications will be scored based on all skill levels (low, medium, high) of the occupations businesses commit to interviewing trainees for.

Application Scoring

Regional Economic Development Council – 20 points

How well the proposed project aligns with the **priorities** for the region.

Tips for Applicants



Carefully read the Request for Proposal (RFP). It is attached to the application, and totals approximately 30 pages in length.

Tips for Applicants

Register in Grants Gateway - the statewide system developed to facilitate prompt contracting.

For-profit applicants must be registered in the system in order to enter into a contract with New York State.

Not-for-profit applicants must register and complete prequalification steps.

Prequalification must be completed prior to submission of the application or the application cannot be reviewed.

Register at <https://grantsgateway.ny.gov>

Tips for Applicants



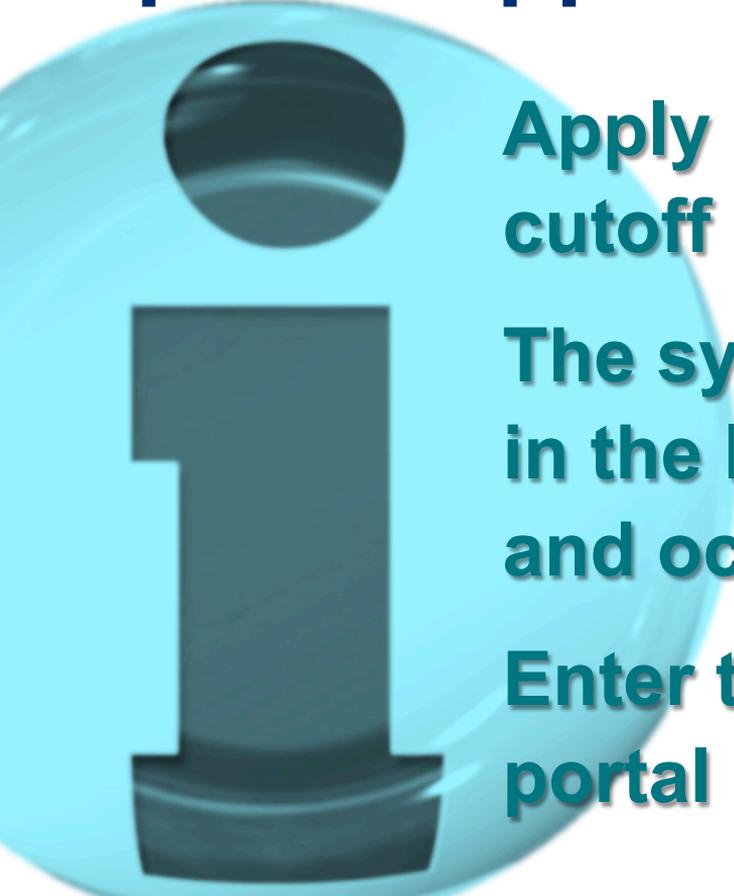
Answer all of the questions in the application.

Tips for Applicants



Complete all of the required attachments and upload them to the application as instructed.

Tips for Applicants



Apply by the deadline - the CFA cutoff is firm.

The system experiences heavy volume in the last few days causing slowdowns and occasional transmission errors.

Enter the application into the CFA portal as early as possible.

Tips for Applicants



Attend a regional workshop.
There are opportunities in each region to hear presentations from all of the participating State agencies, and to ask questions.

Round 6 Timeline

CFA round 6 release date – **May 2, 2016**

Deadline for CFA questions – **July 19, 2016**

Final posting of answers to questions – **July 22, 2016**

CFA applications due – **July 29, 2016, 4:00 PM**

Projected date of award notifications – **Late Fall 2016**

Online Resources

To **register** to start an application or to log-in to an established application, visit the Welcome Page at <https://apps.cio.ny.gov/apps/cfa/>.

To **access** information about available resources from all participating agencies, guidance on completing the application, and schedules for regional workshops, visit the Regional Economic Development Council web site at <http://regionalcouncils.ny.gov/>.

Questions

Send **questions** by email to cfa@labor.ny.gov.

Answers to questions will be posted online for all applicants at <http://www.labor.ny.gov/CFA/> and <http://www.labor.ny.gov/businessservices/funding.shtm>