



Employee Skills Training

Eligibility

- Operate within a **strategic industry** (defined in Program Overview document)
- Demonstrate that **eligible training** will be provided in NYS by a training provider with suitable experience and expertise
- Make a significant capital investment resulting in a benefit-cost ratio of at least 10:1 in relation to the training
- Be in compliance with all worker protection and environmental laws and regulations
- Not training required by a federal or state entity
- Not culturally focused training
- Not a **prohibited business**

Incentive

50% of eligible training costs up to \$10,000 per employee

Eligible Expenses

Incremental costs relating to the training (i.e. supplies, materials, equipment) or incidental costs necessary to conduct the training or fees charged by a third-party training provider

Application

Initial:
Consolidated Funding Application (CFA)
Attach written curriculum, cost estimate, bids.

Final:
Performance report demonstrating that the training program was completed, and investment commitments were met. Must submit documentation for the expenses incurred and to verify significant capital investment. Must be submitted no more than 24 months after initial approval.

Internship Training

Eligibility

- Provide training in **advanced technology, life sciences, software development, or clean energy**
- Training for current students, recent graduates and recent members of the armed forces
- Less than 100 employees state-wide
- Interns must be less than 50% of the company workforce
- Cannot be recent employees
- Cannot displace regular employees
- Program 12 months or less in duration
- Individual intern cannot participate in ETIP more than 1 time

Incentive

50% of stipend, up to \$3,000 per intern

Eligible Expenses

Stipend costs only (defined in program regulations)

Application

Initial:
Consolidated Funding Application (CFA). Attach written curriculum and cost estimate.

Final:
Performance report demonstrating that the internship program was completed and that the participants were qualified. Must submit documentation for the expenses incurred and to verify employment numbers. Must be submitted no more than 24 months after initial approval.