



Division of Local Government Services

Department of State Local Government Efficiency Program CFA Webinar 2015

A Division of New York Department of State

May 8, 2015

1) LGE Program Overview

2) LGE CFA Overview

Fiscal Information

Budget and Work Plan

Application Review

LGE Program Intent



Assist local governments develop and implement new opportunities for savings and service delivery efficiencies.

Funding

Approximately \$4 million is available for awards

- up to \$3.6 million for implementation
- up to \$400,000 for implementation planning projects

The following slides highlight recent awards

City of Cortland, Cortland County

Smart Water Network for the City of Cortland, Town of Cortlandville, and Village of Homer

- Eliminates expenditures for duplicated resources
- Enhances services to users
- Award Amount \$600,000
- 10 year savings \$3.4 million

Hamilton County

Hamilton County Fuel Consolidation, Phase III

- County-managed shared fuel delivery project
- Complete consolidation of fuel management for all municipalities within Hamilton County.
- Award Amount \$797,028
- 10 year estimated savings \$3.46 million

Village of Mount Kisco, Westchester County

Police Department Merger

- The Village of Mount Kisco will consolidate its Police Department into the Westchester County Public Safety Department.
- Award Amount \$340,000
- 10 year estimated \$4.4 million

Washington County

Washington County Police Consolidation Implementation

- Integration of the County and Village Police Records Management (RMS) and Computer Aided Dispatch (CAD) Systems.
- Implements prior DOS LGE study.
- Award Amount \$400,641
- 10 year estimated cost savings \$1.2 million

City of Yonkers, Westchester County

Yonkers Consolidation Project

- City of Yonkers and the Yonkers Board of Education (BOE)
- Consolidate five business and non-academic function areas.
- Award Amount \$400,000
- 10 year annual cost savings \$16.4 million

LGE Funding and the CFA

- Planning

- The maximum grant is \$12,500 per municipality; up to a maximum of \$100,000.
- 50% State Funds/50% Local Fund

- Implementation

- The maximum grant is \$200,000 per municipality; up to a maximum of \$1,000,000
- 90% State Funds/10% Local Fund

Applicant Eligibility

- Local governments defined as:
 - towns, villages, cities, counties
 - school districts, BOCES and public libraries
 - special districts
 - water and sewer authorities
 - regional planning boards

Expenses Eligibility

- Eligible expenses include:
 - Contractual services
 - Capital costs
 - Equipment
 - Transitional personnel

CFA Application

CFA Questions

- Threshold
- Basic
- Attachment
- Standard
- Certification

LGE CFA Attachments

- Fiscal Impact Worksheet
- Budget and Work Plan
- Additional Information
- MWBE Certification



Budget and Work Plan

WORK PLAN

Task 1	Task Name:	
	Anticipated Start Date:	
	Anticipated Completion Date:	
	Deliverable:	
Task Narrative: See Instructions		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
TOTAL	\$	

Budget and Work Plan

WORK PLAN

Task 1	Task Name:	Project Start
	Anticipated Start Date:	June 2, 2015
	Anticipated Completion Date:	January 31, 2016
	Deliverable:	Minutes of meeting
Task Narrative: See Instructions		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
TOTAL	\$	

Budget and Work Plan

WORK PLAN

Task 1	Task Name:	Project Start
	Anticipated Start Date:	June 2, 2015
	Anticipated Completion Date:	January 31, 2016
	Deliverable:	Minutes of meeting
Task Narrative: See Instructions	Kickoff meeting to evaluate the project and start reviewing tasks	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
TOTAL	\$	

Budget and Work Plan

Kickoff meeting to evaluate the project and start reviewing tasks		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services	\$1,500.00	Consultant to attend meeting
Travel		
Equipment		
Other		
TOTAL	\$ 1,500.00	

BUDGET CATEGORIES:	TOTAL BUDGET AMOUNT:	Funds Requested	Local Funds	Other Funds
Personal Services, Salary & Fringe	\$ -			
Non Personal Services,				
Contractual Services	\$ 1,500.00			
Travel	\$ -			
Equipment	\$ -			
Other	\$ -			
TOTAL	\$ 1,500.00	\$ -	\$ -	\$ -

Verification	TOTAL PROJECT COST	LGE GRANT FUNDS REQUESTED	LOCAL SHARE	OTHER FUNDS
\$ (1,500.00)	\$ 1,500.00	\$ -	\$ -	\$ -

Budget and Work Plan

Kickoff meeting to evaluate the project and start reviewing tasks		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services	\$1,500.00	Consultant to attend meeting
Travel		
Equipment		
Other		
TOTAL	\$ 1,500.00	

BUDGET CATEGORIES:	TOTAL BUDGET AMOUNT:	Funds Requested	Local Funds	Other Funds
Personal Services, Salary & Fringe	\$ -			
Non Personal Services,				
Contractual Services	\$ 1,500.00	\$ 1,350.00		
Travel	\$ -			
Equipment	\$ -			
Other	\$ -			
TOTAL	\$ 1,500.00	\$ 1,350.00	\$ -	\$ -

Verification	TOTAL PROJECT COST	LGE GRANT FUNDS REQUESTED	LOCAL SHARE	OTHER FUNDS
\$ (150.00)	\$ 1,500.00	\$ 1,350.00	\$ -	\$ -

Budget and Work Plan

Kickoff meeting to evaluate the project and start reviewing tasks		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on what grant funds are requested)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services	\$1,500.00	Consultant to attend meeting
Travel		
Equipment		
Other		
TOTAL	\$ 1,500.00	

BUDGET CATEGORIES:	TOTAL BUDGET AMOUNT:	Funds Requested	Local Funds	Other Funds
Personal Services, Salary & Fringe	\$ -			
Non Personal Services,				
Contractual Services	\$ 1,500.00	\$ 1,350.00	\$ 150.00	
Travel	\$ -			
Equipment	\$ -			
Other	\$ -			
TOTAL	\$ 1,500.00	\$ 1,350.00	\$ 150.00	\$ -

Verification	TOTAL PROJECT COST	LGE GRANT FUNDS REQUESTED	LOCAL SHARE	OTHER FUNDS
	\$ 1,500.00	\$ 1,350.00	\$ 150.00	\$ -

Application Scoring

Program Priorities

Priority Points

General Review Criteria

Local Government Efficiency Program



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