

NYS Department of State (DOS)

Brownfield Opportunity Areas Program (BOA)

- Q. Can funds be used by a County with a designated BOA to do a more comprehensive housing market analysis and cost estimate for a property for which it has site control, to package it for a potential developer, beyond the work that has been done under a previous grant?**
- A. A County is an eligible applicant, and funds can be used to conduct comprehensive housing markets analysis and other necessary activities to better market an identified site within the Designated BOA.
- Q. If a community has submitted a request for Designation to the Secretary of State, would they qualify to apply for Pre-development Activities funding?**
- A. Communities which have submitted a request for Designation by the Secretary of State are encouraged to apply with the understanding that no award can be made unless and until Designation is certified.
- Q. To be eligible for funding for a Nomination, is the submission of a Pre-Nomination required?**
- A. No. A community does not have to submit a Pre-Nomination Study, or equivalent, in order to be eligible for funding to complete a Nomination.
- Q. Can grant activities for development of a BOA Nomination occur before grant awards are announced?**
- A. Activities may be undertaken, but the costs incurred outside of the contract term, which cannot be prior to the announcement of grant awards, will not be eligible for reimbursement.
- Q. We are interested in applying for pre-development activities within this BOA but would like to discuss our potential project with a representative from your agency. Could I get the contact information for the individual who can help us navigate the process?**
- A. A DOS representative may help answer questions regarding the CFA process, but, in keeping with DOS grant procurement policy, we cannot directly address project-specific questions with any potential applicants while the CFA is open. Any such questions should be submitted by e-mail to opd@dos.ny.us with the subject line "19-LWRP-11 RFA Questions". No responses will be provided to inquiries made by telephone or social media.
- Q. Will the Department of State provide the standard resolution template?**
- A. Yes. The standard resolution template is up on the DOS website.

Q. When are the CFA awards expected to be announced?

A. CFA Grant awards are typically announced in December and the 2019 BOA grant awards are currently anticipated to be announced in December 2019.

Q. Are there any pre-application workshops for this RFA scheduled in NYC?

A. There is a CFA pre-application workshop scheduled for Thursday, June 20 in New York City from 1:30pm to 4:00pm at Brooklyn Borough Hall, 209 Joralemon Street, Brooklyn, NY 11201.

Q. Does the Department of State require a resolution for a BOA Nomination where critical sites are owned by a public agency or authority?

A. All applicants must submit a resolution adopted by the applicant's governing authority that authorizes submission of the application and identifies the title of the applicant's authorized representative. Therefore, a municipality, Community-Based Organization or Community Board, must pass a resolution authorizing the submission of an application on their behalf. An application submitted by a Community-Based Organization for funding to develop a BOA Nomination must include a resolution of support from the city, town or village with planning and land use authority over the proposed BOA. A resolution from a public agency, authority or any other land owner, other than a city, town or village, is not required.

Q. Are all of the designated BOA's included on the webpage showing the location of the BOAs in each region?

A. Yes, all 49 Designated BOAs are listed on the site.

Q. Can an eligible organization pursue funds to support pre-development activities within BOA's that are not currently listed on the Department of State's website?

A. An eligible entity may pursue funds to support pre-development activities within a BOA which is Designated by the Secretary of State on, or before the announcement of awards. Any entity which has completed a BOA Nomination, but has not yet submitted an application for Designation, is encouraged to do so as soon as possible in order to meet the eligibility criteria for pre-development activities.

Additional questions regarding 2019 – 2020 REQUEST FOR APPLICATIONS for the Environmental Protection Fund Brownfield Opportunity Areas Program (RFA #19-BOA-16) should be submitted to DOS by e-mail to opd@dos.ny.us with the subject line "19-BOA-16 RFA Questions" by June 28, 2019.

Responses to all questions received by June 28nd will posted on the DOS website (<https://www.dos.ny.gov/funding/rfa-19-boa/index.html>) in document titled Questions and Answers by July 12th.