

NCREDC CFA Process

Should I Apply?

Have a Project with a Funding Gap?

Is the project ready to start within the next year?

Yes

No

Does the project have **interim financing** needed to complete it before state funds are disbursed at the end of the project?
Do you have other **funding sources in place**?

No

Do you have a clear **project description, timeline, and budget/financing**?

Yes

Do you have a clear **project description, timeline, and budget/financing**?

Complete **Project Pipeline Form** available at your County IDA.

Read the NCREDC's 2011 Strategic Plan and yearly updates.
Does your project fit in with one or more visions?

Read the **Available Resources Guide** to find out which agency & program for which the project may be eligible.
Pay particular attention to eligible applicant types, eligible and ineligible activities, and requirements

How Do I Apply?

Think you have a Priority Project?

Projects deemed a priority receive the full 20 points from NCREDC scoring

No

Yes

Read the **CFA Application Manual** before starting

Read the **NCREDC Priority Project requirements**. Does your project fit?

No

Yes

Start your CFA early.
The earlier it is submitted, the less chance there is of technical issues.
All applications are reviewed at the same time.

Fill out and submit **Priority Project Nomination Form**.
All projects must also submit a CFA

Apply
One project per application. You can apply to different agencies and programs for the same project. If you have multiple projects, submit a CFA for each.

NCREDC chooses priority projects.
Priority Projects are included in the NCREDC yearly update document.
Prior notification of Priority Project Status is not given.

State Agency(ies) score application (up to 80 points)

NCREDC Scores application (up to 20 points)

Agencies Submit Scores | NCREDC Submits Scores and Yearly Update of Plan

Awards Announced late in the year

What Happens After I Apply?

What Happens When I Receive an Award?

State Agency that is funding your project will contact you. This can take up to 6 months or longer.

Work with State Agency to develop your contract. Generally, projects cannot start before a contract is in place.

Start and complete your project.

State Agency funds disbursed after project completion.

May 2016

Documents and Forms mentioned above are available at www.regionalcouncils.ny.gov